

## JOB DESCRIPTION & PERSON SPECIFICATION

**Director Area: Adult Care and Community Wellbeing**

**Job Ref Number: 4698**

**Service Area: Adult Care**

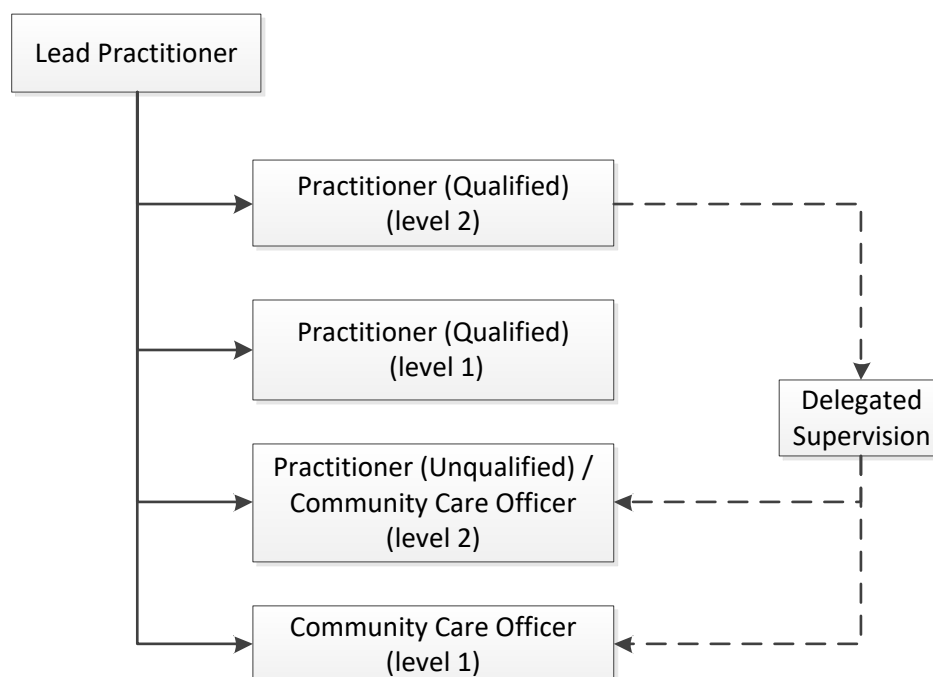
**Grade: G8**

**Job Title: Qualified Practitioner – Level 1**

### PURPOSE OF JOB:

Responsible for providing statutory Adult Care and Health support as part of a multi-disciplinary team supporting people with learning disabilities with care and support needs. You will demonstrate a commitment to strengths based practice and supporting people to identify and build support networks to achieve their identified outcomes. You will be responsible for assessment, care and support planning, implementing and reviewing packages of care and support on a varied case load. You will be expected to work with autonomy managing case work and demonstrate a multi-agency approach integrating your practice with colleagues across the health and care sector. You will provide advice and support to other Adult Care practitioners in relation to their cases. Work may include travel outside the county.

### TEAM STRUCTURE:



### MAIN DUTIES:

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| 1 | Manage an allocated caseload of clients, regularly monitor, review and evaluate changes in clients' needs and ensure that all services contribute effectively to the care plan and it remains an effective use of resources. |
| 2 | Undertake a range of community care and safeguarding assessments and reviews in accordance with relevant statutory requirements, identifying risks, needs and options, including self-directed support options.              |

3	Develop and implement care plans which are clearly linked to the care and support needs and outcomes of clients; identify any unmet needs and identify specific health and social care needs and any assessed risks.
4	Construct value for money care packages in collaboration with users, carers and contributing agencies in coordination with other professionals, families and individuals, and in accordance with eligibility criteria and ensuring that risk is minimised and quality of life improved/maintained.
5	Work with individuals, families, carers and communities to help them make informed choices and decisions, enabling them to clarify and express their needs and contribute to service planning.
6	Maintain and update case notes and other records, write reports as required, give evidence in court in relation to care or other proceedings.
7	Convene and chair multidisciplinary planning and review meetings for individuals with complex needs to ensure a coordinated response to service delivery.
8	Identify, track and assess young people in the transition into adulthood as specified in the transition protocol.
9	Promote health in people with learning disabilities and support them to access healthcare.
10	Provide advice and guidance to individuals and families on service and support providers and options including signposting to other agencies. Communicate with individuals and their families in ways which are appropriate to their needs
11	Ensure the promotion and completion of carers assessments

#### PERSON SPECIFICATION

Requirements	Where identified*	Essential	Desirable
Professional qualification as a Social Worker Or Nursing Qualification	A,I	✓	
Current HCPC Social Work or NMC Nursing Registration	A,I	✓	
Knowledge of legislation relevant to provision of health and social care for people with learning disabilities including the requirements of the health and safety legislation and Valuing People	A,I	✓	
Knowledge of health and health promotion issues specific to people with learning disability	A,I	✓	
Knowledge of screening procedures and how they are used to effectively target resources	A,I	✓	
Interpersonal, verbal and written communication skills	A,I	✓	
Demonstrate values that promote wellbeing, challenge oppression and discriminations and empower people to live well	A,I	✓	
Analytical assessment skills	A,I	✓	
Ability to work as part of a team, learning from and contributing to the development of others.	A,I	✓	

Ability to enable and support the development of colleagues	A,I		✓
Organisational and administrative skills necessary for managing a more complex caseload	A,I	✓	
Ability to co-ordinate the review of service provision against identified needs	A,I	✓	
The ability to work autonomously in identifying and addressing need and risk	A,I	✓	
Ability to secure change in practice through constructively challenging individuals and services	A,I	✓	
Ability to assess the quality of service offered to an individual and to act to ensure a good quality of provision	A,I	✓	
In accordance with Part 7 of the Immigration Act 2016 (Fluency Duty), the ability to converse at ease with customers and provide advice in accurate spoken English	I	✓	

\*A = Application form      T = Test/Assessment      I = Interview      P = Presentation

## GENERAL

The postholder is required to take personal responsibility for contributing to organisational transformation and changes in ways of working, maximising the benefits and efficiencies for both internal and external customers, including the promotion and use of self-service to achieve maximum cost effectiveness.

The postholder is expected to work to the [Lincolnshire County Council Core Values and Behaviours](#) and to carry out the duties in accordance with Lincolnshire County Council policies.

**Other Duties** - The duties and responsibilities in this job description are not exhaustive. The post holder may be required to undertake other duties within the general scope of the post. Any such duties should not substantially change the general character of the post. Duties and responsibilities outside of the general scope of this grade of post will be with the consent of the post holder.

**Safeguarding** - All employees need to be aware of the possible abuse of children and vulnerable adults and if you are concerned you need to follow the Lincolnshire County Council Safeguarding Policy. In addition employees working with children and vulnerable adults have a responsibility to safeguard and promote the welfare of children and vulnerable adults during the course of their work.