Lincolnshire Fire & Rescue

**JOB TITLE** Firefighter (Control)

**ROLE:** Firefighter Control

**REPORTING TO:** Crew Manager (Control)

# RESPONSIBLE FOR: n/a

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|  | **Links to Role Maps** |
| **1. HOW THIS JOB CONTRIBUTES TO THE SERVICE OBJECTIVES** |  |
| Contribute to the protection of people and making communities safer by:   * Receiving calls for assistance and advice from members of the public and determining a response where appropriate. * Supporting and maintaining the response of Lincolnshire Fire and Rescue (LFR) * Delivering information to internal and external agencies that contributes to the protection of the community, safety of property and the environment.   As part of your conditions of service you will be required to fulfill the role of a Firefighter (Control) under the nationally agreed Role Map (Appendix B). |  |
| **2. MAJOR RESPONSIBILITIES** | **Links to Role Maps** |
| **2.1 Service Delivery** |  |
| 1. Respond to calls for assistance and dispatch resources to protect the community, property and the environment. |  |
| 1. Deliver personal safety advice when appropriate |  |
| 1. Deliver fire safety advice when appropriate. |  |
| 1. Deliver fire survival guidance when appropriate. |  |
| 1. Support and develop individuals and the team in maintaining and delivering services |  |
| 1. Monitor and maintain availability of resources and information to provide an emergency response, and |  |
| 1. Support the response to protect the community, property and the environment |  |

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| **2.2 Personnel and Training** |  |
| a) Attend training and courses, internal and external, commensurate with the role and area of responsibility. |  |
| b) Demonstrate an active commitment to personal development and maintenance of skills. |  |
| **2.3 Administration and Premises** |  |
| 1. Maintain appropriate standards of dress whilst on duty in accordance with LFR Policy. |  |
| **2.4 General Responsibilities** |  |
| a) Contribute to special projects and teams, commensurate with your experience and role, as and when required. |  |
| b) Comply with the health and safety duties and responsibilities set out in appendix A to this job description. |  |
| c) Carry out such other duties as may be directed, appropriate to the role and position. |  |

**APPENDIX A**

**SAFETY RESPONSIBILITIES**

Individual Employees

* Each employee is responsible for their own acts or omissions and the effect that these may have upon the safety of themselves or any other person.
* Every employee must use safety equipment or personal protective equipment (PPE) in a proper manner and for the purpose intended.
* Any employee who intentionally or recklessly misuses anything supplied in the interests of health and safety will be subject to disciplinary procedures.
* Every employee must attend designated training courses and act in accordance with any health and safety instruction or training that has been given.
* No employee may undertake any task for which they have not been authorised and for which they are not adequately trained.
* Every employee is required to bring to the attention of their supervisor/manager any hazard or perceived shortcoming in our safety arrangements.
* Every employee must report any near miss, accident or dangerous occurrence that they witness or are involved in.
* All employees must co-operate with their employer to ensure legal requirements are met and the highest standards of safety management are maintained.
* Every employee must observe correct manual handling techniques when lifting carrying or moving a load.
* Every employee must follow the Service General Health and Safety Rules.

**APPENDIX B – FF Control Role Map**

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| **Ref** | **Firefighter Control Roles** |
| **CO1** | **Maintain information on EFS operational resources**  CO1.1 Monitor the availability of operational resources.  CO1.2 Manage information to support decisions on operational cover. |
| **CO2** | **Take responsibility for effective performance**  CO2.1 Take responsibility for personal performance.  CO2.2 Establish and maintain effective working relationships with people.  CO2.3 Develop your own skills to improve your performance. |
| **CO3** | **Co-ordinate response to assist with resolution of event**  CO3.1 Gather information to aid effective response.  CO3.2 Mobilise resources in response to the needs of an event.  CO3.3 Support emergency callers.  CO3.4 Support the on-going needs of an event. |
| **CO4** | **Maintain reliability and readiness of control operations equipment**  CO4.1 Test communication and mobilising equipment.  CO4.2 Maintain communication and mobilising equipment |
| **CO5** | **Manage information to support the needs of your community**  CO5.1 Gather required information  CO5.2 Inform and advise others. |
| **CO6** | **Support the development of colleagues in the workplace**  CO6.1 Communicate your own skills and knowledge to colleagues.  CO6.2 Support development of colleagues in the workplace. |
| **CO7** | **Driving, maneuvering and re-deploying fire service vehicles**  CO7.1 Driving vehicles to incidents  CO7.2 Maneuvering, siting and re-deploying vehicles |
| **CO8** | **Enter and integrate data and present information using a computer system**  CO8.1 Retrieve and enter data to update databases.  CO8.2 Extract the required information.  CO8.3 Output specified information to the required destination. |