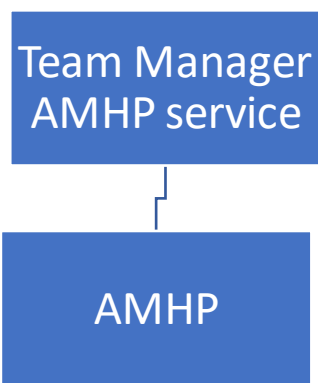


JOB DESCRIPTION & PERSON SPECIFICATION

Director Area: Adult Care and Community Well-being	Job Ref Number: 03162
Service Area: Specialist Adult Services	Grade: 11
Job Title: Approved Mental Health Professional (AMHP)	
PURPOSE OF JOB: <ul style="list-style-type: none"> To work within the 24/7 AMHP Service, undertaking the role of an Approved Mental Health Professional as determined by the Mental Health Act 1983 (amended 2007), completing assessments and other tasks associated with the AMHP role, in accordance with the relevant legislation and under the guidance of the Team Manager and Lead AMHP. Provide an out of hours response to urgent requests for social care support which cannot wait until the next working day. To undertake line management responsibility for social workers and admin support staff within the 24/7 AMHP service. To provide supervision, support and mentoring to AMHPs who are training or newly qualified. To provide supervision and support to AMHPs outside the service. Develop and maintain strong and effective partnership relationships with commissioners and partner agencies. To actively participate in the development of the AMHP service and AMHP role in Lincolnshire. 	
TEAM STRUCTURE: <div style="text-align: center; margin-top: 20px;">  <pre> graph TD A[Team Manager AMHP service] --- B[AMHP] </pre> </div>	
MAIN DUTIES:	
1	As part of a team, work flexibly to provide an outstanding Approved Mental Health Professional Service for people in Lincolnshire who require assessment under the Mental Health Act 1983.
2	In accordance with the Mental Health Act 1983 (amended 2007) and the Code of Practice for AMHPs, undertake the role of an Approved Mental Health Professional in the AMHP service, including but not limited to, assessing need at the point of referral and identifying next actions, allocation, act as nearest relative attend Case Conferences, Court Hearings, Mental Health Tribunals and any other meetings as a consequence of work undertaken whilst on duty. Act as a representative for the local authority in court proceedings, statutory panels and with other agencies.
3	Working autonomously to assess need at point of referral and agree action plan required.

	To work within the policies, practices and procedures of Adult Care and community well-being to provide an outstanding AMHP service.
4	Provide an out of hour's response to urgent requests for social care support which cannot wait until the next working.
5	To maintain a written record of all work undertaken including the presentation of reports as Required.
6	As delegated by the Team Manager, provide line management support to Social work and admin staff within the 24/7AMHP Service.
7	To undertake line management responsibility for social workers and admin support staff within the 24/7 AMHP service.
8	To provide supervision, support and mentoring to AMHPs who are training or newly qualified.
9	To support training and awareness sessions for the AMHP role and to act as an expert resource for colleagues and partners.
10	To provide supervision and support to AMHPs practicing in Lincolnshire who are outside the service.
11	To undertake additional tasks to support other areas of the directorate as delegated by the Team Manager/Area Manager/HoS
12	Develop and maintain strong and effective partnership relationships with commissioners and partner agencies.
13	To actively participate in the development of the AMHP service and AMHP role in Lincolnshire.
14	Undertake CPD, training, supervision and legal updates as required for the role and to maintain professional and AMHP registration.
15	To remain up to date and compliant with all relevant legislation, organisational procedures, policies and professional codes of conduct in order to uphold standards of best practice.
16	Take ownership of the aim to deliver excellent customer service, incorporating the Council's equality and diversity objectives and help the council to achieve best practice in all it delivers.
17	To hold a personal portfolio of programmes and projects and contribute to the overall performance agenda and the development and implementation of service strategies and delivery plans to meet the Council's targets and objectives
18	To work flexibly to ensure that professional need and the needs of service are met, including working outside core hours when necessary, for example; where assessments run beyond core hours or in order to attend supervision, training, team meetings, forums.
19	To work flexibly from a homebased work base with the requirement to attend the office for team meetings, trainings, coordination duties and where necessary to facilitate effective service provision.
20	<p>To contribute to the creation of one organisation, giving leadership to the communities Lincolnshire County Council serves, working effectively in partnership with others to develop effective corporate solutions to the challenges the Council faces.</p> <ul style="list-style-type: none"> • To develop and maintain good professional working relationships with: <ul style="list-style-type: none"> ➤ Key stakeholders across independent, health services, care home, community care, service managers across the council/district councils/voluntary and public sector partners organisations in order to initiate work and promote participation and involvement in service review to develop and improve services. • To contribute to the Council's: <ul style="list-style-type: none"> ➤ Statutory obligations and where appropriate any national and local performance indicators. ➤ Overall performance agenda and development of strategic plans. • Demonstration of the Council's Core Abilities: <ul style="list-style-type: none"> ➤ Being Future Focused ➤ Drive for Results ➤ Personal Leadership

PERSON SPECIFICATION

Requirements	Where identified*	Essential	Desirable
Educated to degree level	A	x	
Professional Qualification and registration	A	x	
Approved Mental Health Professional qualification	A	x	
A good understanding of Safeguarding Adults legislation and its application to practice.	A, I, T, P	x	
A good understanding of current Social Care Legislation and its application to practice.	A, I,	x	
A good understanding of Mental Health legislation and its application to practice.	A, I, P, T	x	
Experience of multi-agency working	A, I, P	x	
Excellent presentation, written and verbal communications skills	A, T, P	x	
Excellent interpersonal skills	I, P	x	
Knowledge and understanding of commissioning processes	A, I		x
The ability to quickly establish strong, positive relationships across the organization at all levels, including elected members	A, I		
The ability to influence others effectively	A, I, P		
The ability to establish credible relationships across partner and other external organisations that command professional confidence	A, I		
The ability to demonstrate effective motivational leadership and vision to staff at all levels, including a positive attitude to change in order to develop and maintain services in a constantly changing environment.	A, I		

*A = Application form T = Test/Assessment I = Interview P = Presentation

GENERAL

The postholder is required to take personal responsibility for contributing to organisational transformation and changes in ways of working, maximising the benefits and efficiencies for both internal and external customers, including the promotion and use of self-service to achieve maximum cost effectiveness.

The postholder is expected to work to the Lincolnshire County Council Core Values and Behaviours and to carry out the duties in accordance with Lincolnshire County Council policies.

Other Duties - The duties and responsibilities in this job description are not exhaustive. The post holder may be required to undertake other duties within the general scope of the post. Any such duties should not substantially change the general character of the post. Duties and responsibilities outside of the general scope of this grade of post will be with the consent of the post holder.

Safeguarding - All employees need to be aware of the possible abuse of children and vulnerable adults and if you are concerned you need to follow the Lincolnshire County Council Safeguarding Policy. In addition employees working with children and vulnerable adults have a responsibility to safeguard and promote the welfare of children and vulnerable adults during the course of their work.