

## JOB DESCRIPTION & PERSON SPECIFICATION

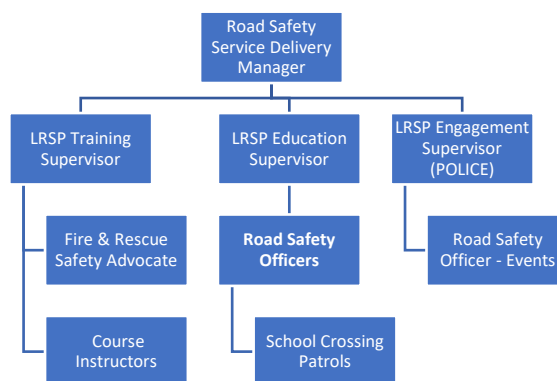
Director Area: Place	Job Ref Number: 1629
Service Area: Road Safety	Grade: 3 (spinal column point 7)

**Job Title: School Crossing Patrol**

### PURPOSE OF JOB:

To ensure the safety of persons crossing the road at a designated point between specified times.

### TEAM STRUCTURE:



### MAIN DUTIES:

1	To carry out the Council's policy with regard to the School Crossing Patrol Service, which includes all Health and Safety procedures, as outlined in the School Crossing Patrol Handbook.
2	To use correctly all uniform and equipment provided for the safety of the post holder and others.
3	To ensure the completion of duties is not detrimental to the welfare of road users.
4	To report any operational problems or difficulties to the School Crossing Patrol Supervisor.
5	To attend any training or other meetings under Health and Safety policies.

### PERSON SPECIFICATION

Requirements	Where identified*	Essential	Desirable
An enhanced DBS check	T	✓	
Ability to undertake and maintain safe working practices and comply with Health and Safety requirements and procedures.	A, I	✓	
An understanding of the Highway code.	A, I		✓
Effective communication skills and assertiveness in order to control groups of children, adults and traffic.	I	✓	

Must be physically fit, as the nature of the work will mean holding the School Crossing Patrol sign and standing for long periods of time.	T	✓	
Ability to manage conflict as there may be a risk of abuse or aggression from the public/road users.	I	✓	
Ability to work autonomously and apply judgement in deciding when it is safe to allow pedestrians to cross the road. Judgement and alertness are also essential when recognising any potentially hazardous situations and deciding what action to take in order to reduce/alleviate the risk involved. Any incorrect decisions could jeopardise the Health and Safety of pedestrians and road users.	A, I		✓
Understand the need to wear and/or use at all times when on duty uniform/Personal Protective Equipment (PPE) School Crossing Patrol Sign Electronic equipment (i.e. Wig Wag light enabler and/or Video recording equipment)	A, I	✓	

\*A = Application form      T = Test/Assessment      I = Interview      P = Presentation

## GENERAL

The postholder is required to take personal responsibility for contributing to organisational transformation and changes in ways of working, maximising the benefits and efficiencies for both internal and external customers, including the promotion and use of self-service to achieve maximum cost effectiveness.

The postholder is expected to work to the [Lincolnshire County Council Core Values and Behaviours](#) and to carry out the duties in accordance with Lincolnshire County Council policies.

**Other Duties** - The duties and responsibilities in this job description are not exhaustive. The post holder may be required to undertake other duties within the general scope of the post. Any such duties should not substantially change the general character of the post. Duties and responsibilities outside of the general scope of this grade of post will be with the consent of the post holder.

**Safeguarding** -. All employees need to be aware of the possible abuse of children and vulnerable adults and if you are concerned you need to follow the Lincolnshire County Council Safeguarding Policy. In addition employees working with children and vulnerable adults have a responsibility to safeguard and promote the welfare of children and vulnerable adults during the course of their work.