

# POST OUTLINE

## Trainee Lawyer – Education, Employment & Prosecutions Team

**Grade:** 6

**Date created:** February 2025

### **About the Job:**

A Trainee Lawyer within Legal Services Lincolnshire is expected to provide high quality, responsive and cost-effective legal services to all our client departments.

The nature of the work is often fast paced and requires the ability to think on your feet. We are often dealing with situations that require an almost immediate response, delivered in a calm and reassuring manner.

The ideal Candidate will have completed the academic element of qualification to become a solicitor and have successfully passed the LPC by the time the role commences. Candidates who are pursuing qualification through the SQE route will also be considered.

The successful candidate will be required to be flexible, customer focused, a team player and able to apply skills innovatively and proactively. Good levels of IT ability and confidence are essential.

### **Specific Duties include:**

- Assisting the prosecution solicitors on a range of criminal cases on behalf of the full range of our clients
- Providing advice to schools on matters such as complaints, parental disputes and Governors powers
- Providing advice on the powers and duties of the local authority in respect of educational provision
- Advising clients a range of employment law issues including disciplinary's, grievances and TUPE

### **Special Conditions:**

- To be able to travel outside the office as required.
- Ability to work flexibly and, on occasions, beyond the normal contracted hours in order to meet the business needs of the service.