

POST OUTLINE

Lawyer - Education

Grade: 10

Date created: January 2026

About the Job:

An Education Lawyer within Legal Services Lincolnshire is expected to provide high quality, responsive and cost-effective legal services to Lincolnshire County Council.

The nature of the work is often fast paced and requires the ability to think on your feet. Within Tribunal proceedings, you will need to demonstrate confidence in your ability to drive cases to resolution and comply with strict timetables.

It is essential that:

- You are a qualified Solicitor, Barrister or Legal Executive authorised to conduct litigation under the Legal Services Act 2007.
- You have a good understanding and working knowledge of the law relating to special educational needs and the workings of the Tribunal System or a willingness to develop your previous litigation experience in this area.
- You have confidence in undertaking advocacy and willing to develop further into this role.
- You must also be able to demonstrate good literacy, IT skills, good communication skills and legal drafting ability.

Previous experience of local government is desirable but not essential.

The successful candidate will be required to be flexible, customer focused, a team player and able to apply skills innovatively and proactively.

Specific Duties include:

- Providing advice to clients in respect of the law regarding special educational needs and how they apply to specific cases
- Assisting clients with understanding the Tribunal processes and ensuring compliance with the Tribunal Procedure Rules.
- Drafting all necessary documentation required for the purposes of defending Tribunal appeals
- Communication with all parties involved in any litigation, including the Courts.
- Conducting advocacy where appropriate to do so.

- Maintaining case files in accordance with our Lexcel accreditation and our case management system.
- Assisting other more junior members of the Team.
- Such other duties as may be required to meet the needs of Legal Services Lincolnshire and its clients.

Special Conditions:

- To be able to travel outside the office if required to do so.
- Ability to work flexibly and, on occasions, beyond the normal contracted hours in order to meet the business needs of the service.
- To attend the office on the team's office day and such other days as may be required to meet business need. We operate a hybrid working arrangement system. The role will initially be office based for 3 days a week until satisfactory completion of a Probationary period.