

## JOB DESCRIPTION & PERSON SPECIFICATION

Director Area: <b>PLACE</b>	Job Ref Number: 02911
Service Area: <b>INFRASTRUCTURE INVESTMENT</b>	Grade: 12 (click <a href="#">here</a> for value)

Job Title:  
**TRANSPORT & GROWTH MANAGER**

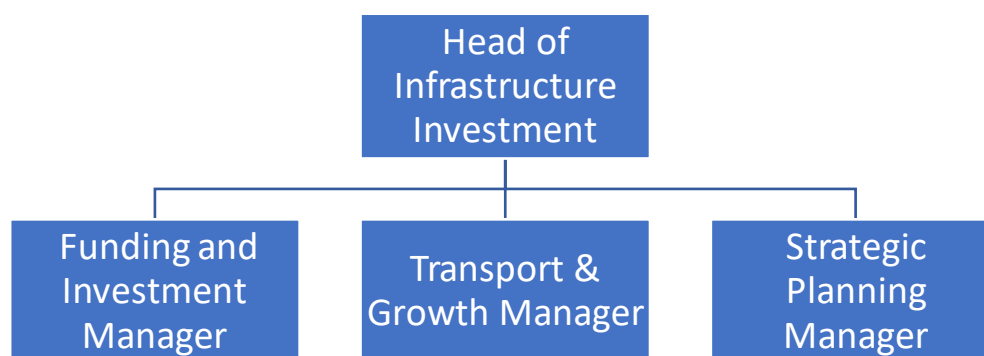
### PURPOSE OF JOB:

**Lead the development of strategic transport infrastructure and policy agenda for the authority, in line with: the Council's Vision, the Place Directorate's Plan and the ambition to drive investment in infrastructure, innovation and sustainable growth.**

As appropriate:

- As part of the Infrastructure Investment Management Team you will articulate Lincolnshire infrastructure and investment needs to local, regional and national policy makers and funders.
- Identify LCC's priorities for the Strategic Infrastructure Delivery Plan and support its development and implementation.
- Articulate the funding requirements and the unique opportunities within Lincolnshire: locally, regionally and nationally.
- Lead bid writing virtual teams to draw in funding from a variety of sources which may, on award, be managed locally or elsewhere in the authority.
- Lead and co-develop policy work in line with the needs of the Infrastructure Investment Service area.
- Lead the development of the Local Transport Plan and co-design mobility policy work with a wide range of stakeholders.
- Generate creative solutions to tackle grand challenges and recognise the role of innovation and future thinking, including transport disruptors (such as AI, digital, decarbonisation and societal shifts).
- Champion the value of the distinct geography of Lincolnshire, whilst articulating the particular needs and value of connectivity and mobility and recognising the important role played within both Place and Growth agenda.
- Lead creative thinking through local and regional networks.
- Manage, plan, develop, procure, review and co-ordinate data and strategic information.

The policy agenda is evolving and the candidate will need to flexible and responsive to meet the needs of the organisation as required.

**TEAM STRUCTURE:****MAIN DUTIES:**

The specific accountabilities of this role will be flexible and will change to meet the needs of the organisation as required but will include (or be equivalent in nature to) those listed below:

1	As part of the Infrastructure Investment Management Team, develop an ambition for Lincolnshire's future that articulates the infrastructure investment and innovation needs of the county and be future focussed and responsive to the grand challenges of sustainable growth. Creativity, innovation, collaboration and political awareness will be central to achieving success.
2	Work seamlessly with the Infrastructure Investment Management Team to develop and deliver a wide range of activity and to demonstrate a "one council" approach.
3	Ensure that the organisation and partner organisations such as the GLLEP, are well supported in terms of knowledge and understanding of the needs of Lincolnshire's communities and businesses. This will include working with elected members and attending Scrutiny Committees and Executive to provide professional and technical advice as well external Boards and Committees as required.
4	To work with elected members and senior officers to agree a series of propositions that LCC would wish to make to regional and national policy makers and investors.
5	To be a champion for Lincolnshire Infrastructure and Policy needs with government and regional bodies, notably: Midlands Connect, Transport for the East Midlands, Ministry of Homes Communities and Local Government, Department of Business Energy and Industrial Strategy and Department for Transport.
6	Implement strategies to attract funding and private investment to support our growth priorities.
7	Work with corporate colleagues and other partners to establish effective needs analysis, procurement, contract and performance monitoring arrangements and address challenging, whole council problems, in line with the Corporate and Directorate Plan.
8	To be an advocate of Team Lincolnshire, a major public private sector partnership, both within LCC and with local and national partners.
9	Strengthen and further develop relationships across sectors and partners recognising the benefits of collaboration.
10	Look to continuously improve the service provided and manage the team professionally, ensuring that performance indicators and budgets are managed effectively and that staff are supported to grow within their role
11	To deputise for the Head of Infrastructure Investment across the full range of management, strategic and operational issues that the service faces on a daily basis.

12	Remain up to date and compliant with all relevant legislation, organisational procedures, policies and professional codes of conduct in order to uphold standards of best practice.
13	To actively promote the importance of putting our customers' and stakeholders' needs at the centre of all of our work in Growth.
14	Cultural change: drive place based policy and practice to sustainable growth and instill "one council" behaviors.
15	Lead key strategic transport activities – such as the Local Transport Plan: developing and overseeing strategy, ensuring appropriate processes are in place to enable a consistent approach
16	Provide expertise and maintain knowledge across modes including: rail, local bus, walking, cycling, car use as well as alternative or future modes: digital, ai, MaaS, drone technology etc
17	Establish and maintain strong links with sector partners including for example: Sub-national transport bodies, TOCs, Network Rail; local bus operators; Highways England etc
18	Develop business cases including detailed financial modelling
19	To provide professional advice on transport issues relating to planning matters.
20	Be part of a team that will create a future ready Lincolnshire where people are able to make sustainable choices, where places are developed with people at the centre and where connections can be made to enable growth and provide opportunities for all.

#### PERSON SPECIFICATION

Requirements	Where identified*	Essential	Desirable
Degree in appropriate discipline or Incorporated Engineer and membership of an appropriate professional body with significant experience of transport planning or related discipline.	A	✓	
In-depth knowledge and experience of the national Local Transport Planning process and associated legislation.		✓	
In-depth knowledge and experience of national and local government funding streams for transport for both capital and revenue initiatives.		✓	
In-depth knowledge and experience of a wide range of transport, infrastructure, highways, transport planning and accessibility policy matters.			
Excellent verbal and written communication skills including influencing and negotiation	A/I	Y	
Provide timely and appropriate responses to the needs of colleagues, external organisations and members of the public	A/I	Y	
Track record of driving and managing complex projects	A/I	Y	
Excellent analytical skills with a high degree of accuracy and attention to detail.	A/I	Y	
Highly skilled in Microsoft word/excel/power-point.	A/I	Y	
The ability to adapt and master complex software packages for work purposes	A/I		Y
Proven ability to solve complex and potentially contentious problems	A/I	Y	
Up to date knowledge of developing legislation	A/I	Y	

and policy relating future thinking, mobility, connectivity, innovation and growth			
Ability to research, explain and implement new and often complex legislation,	A/I		Y
Line management experience	A/I		Y
Knowledge of political structure and decision making process of local government	A/I	Y	
Project management experience including people management and budgets	A/I	Y	
Ability to work with a wide range of partners and build strong networks	A/I	Y	
A passion for the subject and desire to lead others and create positive change	A/I	Y	
Experience of giving evidence and acting as an expert witness in public inquiries.	A		Y
Decision-making and ability to take responsibility	A/I	Y	

\*A = Application form      T = Test/Assessment      I = Interview      P = Presentation

## GENERAL

The postholder is required to take personal responsibility for contributing to organisational transformation and changes in ways of working, maximising the benefits and efficiencies for both internal and external customers, including the promotion and use of self-service to achieve maximum cost effectiveness.

The postholder is expected to work to the [Lincolnshire County Council Core Values and Behaviours](#) and to carry out the duties in accordance with Lincolnshire County Council policies.

**Other Duties** - The duties and responsibilities in this job description are not exhaustive. The post holder may be required to undertake other duties within the general scope of the post. Any such duties should not substantially change the general character of the post. Duties and responsibilities outside of the general scope of this grade of post will be with the consent of the post holder.

**Safeguarding** -. All employees need to be aware of the possible abuse of children and vulnerable adults and if you are concerned you need to follow the Lincolnshire County Council Safeguarding Policy. In addition employees working with children and vulnerable adults have a responsibility to safeguard and promote the welfare of children and vulnerable adults during the course of their work.