

JOB DESCRIPTION & PERSON SPECIFICATION

Director Area: Communities

Job Ref Number: 03690

Service Area: Environment

Grade: G9

Job Title: Local Nature Recovery Strategy Officer

PURPOSE OF JOB: The post will involve supporting the delivery of the Local Nature Recovery Strategy (LNRS) for Greater Lincolnshire. Lincolnshire County Council is the responsible authority for the Local Nature Recovery Strategy in Greater Lincolnshire and this role will play a key part in developing and delivering the strategy for the county. The 25 Year Environmental Plan, published in 2018, contained an objective to create or restore 500,000 hectares of wildlife-rich habitat outside the protected site network in England and the 48 LNRSs around the country will be vital in achieving this.

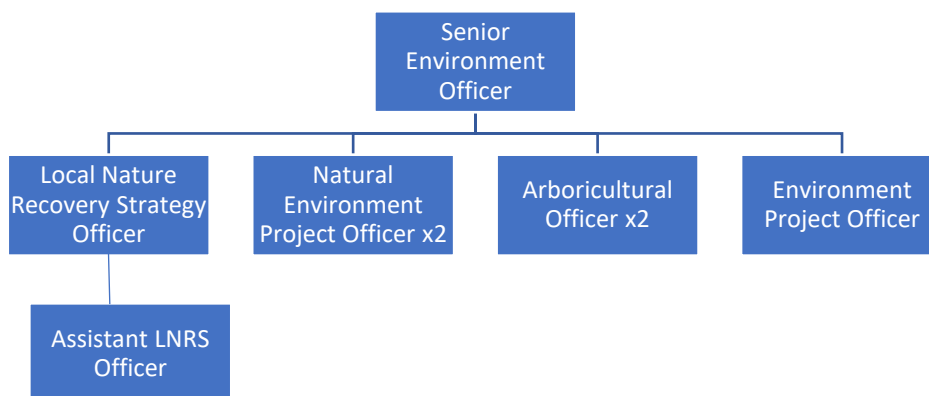
The role will involve working closely with key partners and stakeholders to enable them to have input into the LNRS.

As appropriate:

- Project manage the delivery and day to day operation of the Local Nature Recovery Strategy in Greater Lincolnshire
- Co-ordinate the activity of the consultation process through the governance and partnership structure.
- Identify and liaise with stakeholders from around the county who will have an interest in the LNRS process.
- Manage the involvement of other public sector organisations in the delivery of the Greater Lincolnshire LNRS.
- Establish and maintain strong, positive working relationships across service areas, with providers and partners.
- Manage the procurement of contractors that are required to deliver the LNRS.
- Lead on the reporting of progress and evidence on the LNRS to national government.
- Work with the Communications Team to ensure that the LNRS is promoted to residents around Greater Lincolnshire.
- Support the wider natural environment and biodiversity objectives of the County Council.

The natural environment agenda is evolving, and the candidate will need to be flexible to meet the needs of the organisation as required.

TEAM STRUCTURE:



MAIN DUTIES:

1	Lead on the delivery of the Local Nature Recovery Strategy – developing action plans, delivery programmes and project monitoring reports. Report progress back to the management team of the Environment Section.
2	Manage the budget for the Local Nature Recovery Strategy – including contracts with suppliers, procurement of consultants and the allocation of funds to different areas of the project.
3	Work with the Sustainability & Natural Environment Team to incorporate sustainability and natural environment principles into directorate and corporate policies, practices and procedures across the council, recommending environmental sustainability actions within other service areas.
4	Line management of the Assistant Local Nature Recovery Strategy Officer including devising work programmes and day to day management. Direction of volunteers and Greater Lincolnshire Nature Partnership staff working on the Local Nature Recovery Strategy.
5	Work with the Natural Environment Team to respond to relevant legislative requirements, such as Biodiversity Net Gain and the Environmental Land Management Scheme.
6	Maintain an excellent knowledge of the natural environment area – including working towards achieving and/or maintaining a relevant professional qualification.
7	Keep up to date with environmental legislation – i.e. Environment Act 2021, Local Nature Recovery Strategy regulation and guidance and policy and its impact on Lincolnshire County Council
8	Collect, maintain, analyse and report complex data from multiple sources. Identify gaps in data or service delivery and use the information to propose future projects with appropriate justification ensuring well informed decisions are made by officers and members.
9	Represent Lincolnshire County Council, North Lincolnshire Council and North East Lincolnshire Council at regional and national level on LNRS – presenting at conferences, meetings, committees, etc. Attend meetings and events as required as a representative of the Council. As an employee, create a positive image of the County Council. Present complex information in a format that is accessible to a wide variety of partners and consultees – tailoring the information to the audience as appropriate
10	Support the development of tender documents for the procurement of goods and services. As appropriate, be a part of the tender assessment process.
11	Ensure that projects are delivered within allocated budgets and, identifying where possible, additional value for money savings, applying whole life costings.

12	Focus on personal development within the organisation – keeping up to date with the latest developments and legislation with regard to sustainability and the natural environment. Look to achieve and maintain a relevant professional qualification.
13	Build and maintain strong, positive working relationships with service users, stakeholders, partners, providers and potential providers.
14	Remain up to date and compliant with all relevant legislation, organisational procedures, policies and professional codes of conduct in order to uphold standards of best practice.
15	Develop and maintain good links with the wider Environment Section – looking for opportunities for cross team working.

PERSON SPECIFICATION

Requirements	Where identified*	Essential	Desirable
A degree in a related subject or relevant work experience.	A	Y	
Previous experience of working in a natural environment / ecology role	A		Y
Previous experience of managing and delivering projects	A/I	Y	
Excellent verbal and written communication skills including influencing and negotiation	A/I	Y	
Excellent customer service skills, using tact and diplomacy where required.	A/I	Y	
Track record of working on complex projects	A/I		Y
Advanced knowledge of issues relating to ecology and natural environment	A/I		Y
Excellent statistical and analytical skills with a high degree of accuracy and attention to detail.	A/I	Y	
Proficient across the Microsoft suite	A/I	Y	
The ability to adapt and master complex software packages for work purposes	A/I		Y
Proven ability to solve complex and potentially contentious problems	A/I		Y
Up to date knowledge of relevant and emerging legislation and policies relating to the natural environment	A/I		Y
Ability to research new and often complex legislation, technologies, and innovations and apply these in the workplace	A/I		Y
Project management experience including people management and budgets	A/I		Y

Knowledge of political structure and decision making process of local government	A/I		Y
Ability to work with a wide range of partners and build strong networks	A/I	Y	
Willing to travel on occasion to represent the council at regional and national meetings and conferences	A/I	Y	
A passion for the subject and desire to lead by example	A/I	Y	

*A = Application form T = Test/Assessment I = Interview P = Presentation

GENERAL

The postholder is required to take personal responsibility for contributing to organisational transformation and changes in ways of working, maximising the benefits and efficiencies for both internal and external customers, including the promotion and use of self-service to achieve maximum cost effectiveness.

The postholder is expected to work to the Lincolnshire County Council Core Values and Behaviours and to carry out the duties in accordance with Lincolnshire County Council policies.

Other Duties - The duties and responsibilities in this job description are not exhaustive. The post holder may be required to undertake other duties within the general scope of the post. Any such duties should not substantially change the general character of the post. Duties and responsibilities outside of the general scope of this grade of post will be with the consent of the post holder.

Safeguarding -. All employees need to be aware of the possible abuse of children and vulnerable adults and if you are concerned you need to follow the Lincolnshire County Council Safeguarding Policy. In addition, employees working with children and vulnerable adults have a responsibility to safeguard and promote the welfare of children and vulnerable adults during the course of their work.